## NOTICE OF CHANGE TO MAIL PROCEDURES

Effective January 1, 2022, personal mail will no longer be accepted by The Wakulla County Detention Facility.

## All Personal Mail must be addressed in the following manner:

| Full Name<br>Address<br>City, State, Zip code | NASHINGHA C   |
|---|---|
|   | Inmate Name and ID#<br>C/O Securus Digital Mail Center-Wakulla County Detention Facility<br>PO BOX 22968<br>Tampa, FL 33634 |

Once the mail is received at the Securus Digital Mail Center it will be digitally scanned and available to be viewed on tablets.

Failure to properly address the envelope may result in your mail being returned or delayed.

Pictures, drawings etc. will be accepted for scanning, printed, and delivered in the same manner.

Anything that cannot be scanned will be returned to sender. This includes but is not limited to paper that exceeds 14X8 inches and all non-paper items.

All packages and certified mail will be returned to sender.

Any person sending any personal mail that wishes to have it returned to them must include a selfaddressed, stamped envelope included with the original mail.

## Legal Mail must be mailed directly to the facility and addressed in the following manner:

